

REQUEST FOR EXPRESSION OF INTEREST



Implemented by:
giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

CONSTRUCTION OF A PUBLIC EMPLOYMENT CENTRE (PEC) BUILDING IN ASAFO LOCALITY, KUMASI METROPOLITAN ASSEMBLY- ASHANTI REGION

NATIONAL COMPETITIVE TENDER-CONSTRUCTION FIRMS REQUIRED

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is currently implementing its project EU-Germany Joint Action on Jobs, Migration and Development in Ghana. As part of this project GIZ intends to award a contract for **Construction Public Employment Centre (PEC) Building in Asafo Locality, Kumasi Metropolitan Assembly- Ashanti Region, Ghana.**

The scope of work includes:

- 1) substructure & superstructure of main building, mechanical installations, electrical installations, plumbing installations, firefighting installations, external works.
- 2) Solar system.

Tender procedure from invitation to tender until signing of contract is expected to take place between **27.07.2026** and **06.08.2026**. Construction work is for **the Public Employment Centre (PEC) Building in Asafo Locality, Kumasi Metropolitan Assembly- Ashanti Region, Ghana.** Expected to be performed and completed approximately within **8 (Eight)** months from signing of contract.

To qualify for consideration in the tender procedure, interested companies are required to submit the following information and documents for eligibility assessment:

- 1) Official letter expressing interest with Company details including full company name, full address, phone and email
- 2) Copy of Valid Ministry of Works & Housing certificate D1K1/ D2K2
- 3) Copy of company registration certificate, SNNIT, VAT and Tax Clearance Certificates
- 4) Declaration of Business Ownership (Form A for Sole Proprietors or Form 3 for Limited Liability Companies)
- 5) Provide copies of original documents defining the constitution or legal status, place of registration (Company Certificate), principal place of business and written power of attorney of the signatory.
- 6) Company profile includes number of employees (permanent / temporary in total) and number of professional staff qualified to perform the work, each for the last three (3) years from 2023-2025 with at least 10 employees.
- 7) Provide references of not less than five (5) new building construction works performed within the last five (5) years from 2020 to 2025 with a minimum commission value of GHS 1,000,000.00
- 8) Provide Average annual turnover for the last three (3) financial years (2023-2025) of at least GHS 4,000,000.00.
- 9) Evidence of ownership or hiring of equipment and machinery necessary to execute the works such as excavator, concrete mixer, crane, dump track.
- 10) Submit details of Tools & Plans necessary to carry out the construction.

The envelope must be clearly marked as follows: **"Expression of Interest for the Construction of a Public Employment Centre (PEC) Building in Asafo Locality, Kumasi Metropolitan Assembly- Ashanti Region, Ghana.**

The information and documents specified must be envelope and clearly marked as follows: **"10009828/G-018152-003.00/ "Expression of Interest for Construction of a Public Employment Centre**

(PEC) Building in Asafo Locality, Kumasi Metropolitan Assembly- Ashanti Region, Ghana." And shall be submitted to GIZ in hard copy present at the following address.

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH,

P.O. Box KA 9698

7 Volta Street, Airport Residential Area,

Accra – Ghana.

The **Commercial eligibility documents (2- Copies), Price BOQ, (2-Copies)** should be sealed and marked appropriately in an envelope and be addressed according to the tender number and the heading as follows.

Non-Conformity with all conditions mentioned could lead to exclusion of the bid.

NOTE: Kindly find other information/documents to assist in preparing your Price BOQ, by visiting this

Link: <https://www.giz.de/en/regions/africa/ghana/tenders>.

The company will be selected based on the Quality and Cost Based Selection (QCBS). Any request for clarification/additional information on the procurement notice shall be communicated in writing to GIZ Accra office to giz-ghana@giz.de

To All Bidders:

- Bids must be submitted at the **GIZ Ghana Country Office Reception.**
- The deadline for submission is **07.07.2026 until 11:59 PM.**
- Documents should be submitted as early as possible before the deadline.
- Should the reception be closed, documents might exceptionally be dropped off at the guard's booth.
- The guards need to be told by the person submitting the documents that they are submitting tender documents.
- Always send a receipt with your documents stating the number of the tender.
- This receipt will be signed by the receptionist or a guard (in case of exceptional drop off at the guard's booth) to provide the bidder with a proof of delivery / submission.

"Please note that participating in a tendering process of GIZ is free of charge for bidders.

At no phase of the process is the bidder required to make any payment to GIZ or to one of its employees.

Kindly Note by sending in your offer, you are agreeing to the GIZ General Terms and giving us the consent to process your company data.